

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 186
OCTOBER 12, 2011 – WORK SESSIONS**

**Island County Auditor
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor on Wednesday, October 12, 2011, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Present: Sheilah Crider, Auditor, Michele Reagan

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 1 @00:01

Subject/Description: Island County and Oak Harbor Interlocal Agreement for ballot box installation at City Hall

Attachment: none

Action Requested: Oak Harbor City Council approved the Interlocal Agreement at their 10/4/2011 Council meeting; approval to move forward for Board signature.

Follow up: Okay with Board to move forward to Monday's meeting for signature.

Subject/Description: DOJ amendments to Military and Overseas Voter Empowerment Act (MOVE) and Uniformed and Overseas Citizens Voting Act (UOCAVA) (Title II)

Attachment: Election Administration Report Vo. 41, No. 19, September 26, 2011 & DOJ press release September 21, 2011

Information: Sheilah updated the Board on the Department of Justice amendments to the MOVE Act.

Subject/Description: Island County Military and Overseas Ballots for November 8, 2011 General Election.

Attachment: none

Information: On September 20, 2011, the Auditor's Office mailed Island County Military and Overseas ballots 49 days prior to the November 8 General Election. They used the November 2011 General Election as a test to evaluate timeframes for every aspect of the elections process for Military & Overseas ballots. This data will be used to enable the Auditor's Office to comply with the MOVE Act's mandatory requirement of mailing ballots 45 days prior to the 2012 August Primary and November General elections.

Subject/Description: Interlocal Agreement between Island County and Trinity Lutheran Church

Attachment: none

Information: The Interlocal Agreement was submitted to Trinity Lutheran Church Council for consideration.

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**Human Services
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, October 12, 2011, at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Angie Homola, Chair** **Staff: Pam Dill**
 Helen Price Johnson, Member
 Kelly Emerson, Member

Staff Present: **Jackie Henderson, Director, Lynda Richards**

Others Present: **Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale**

Record Part 1 @06:30

Housing

Subject/Description: Housing and Essential Needs Grant

Attachment: Grant

Action Requested: Grant Agreement from Washington State Department of Commerce to provide rental assistance, utility assistance and essential needs for Medical Care Service recipients as determined by the Department of Social and Health Services; Grant # 11-46204-513; Amount: \$302,921.00

Follow up: Okay with Board to move forward to Monday's meeting.

Subject/Description: Waiver of Competitive Solicitation under ICC 2.29.030(B)(12)

Attachment: yes

Action Requested: Approval of a request for exemption from the competitive Solicitation Procurement Procedure for Housing and Essential Needs grant.

Follow up: Okay with Board.

Mental Health

Subject/Description: Contract with North Sound Mental Health

Attachment: contract

Action Requested: Contract with North Sound Mental Health Administration; Contract #NSMHA-Island County-FBG-11-12; Amount: \$59,500.00.

Follow up: Okay with Board.

**Assessor
Summary Minutes**

Work Session was held between the County Commissioners and the Assessor on Wednesday, October 21, 2011, at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Angie Homola, Chair** **Staff: Pam Dill**
 Helen Price Johnson, Member
 Kelly Emerson, Member

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Present: Mary Engle, Assessor, Kathy Berrens

Others Present: Elaine Marlow, Budget Director, Dennis & Jeanne Hunsinger, Rufus Rose, Jeff Lauderdale

Record Part 1 @28:14

Subject/Description: 13 Open Timber applications

Attachment: yes

Action Requested: Approval to move applications forward to schedule for public hearing.

Follow up: Okay with Board to move forward to Monday to schedule for public hearing on November 7, 2011 and November 14, 2011.

**Sheriff
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, October 12, 2011, at 9:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Staff Present: Sheriff Mark Brown, Wylie Farr, De Dennis, Brook Powell, Greg Banks

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 1 @35:30

Subject: Department update

Attachment: none

Discussion: Sheriff Brown appraised the Board on the costs to his department and the jail with regard to the recent major crimes in Island County.

**Juvenile & Family Court Services
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, October 12, 2011, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Staff Present: Brooke Powell, Administrator, De Dennis, Sheriff Brown, Greg Banks

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

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Record Part 1 @45:20

Subject/Description: Food Service Operating Agreement

Attachment: yes

Action Requested: Approval of Food Service Operating Agreement with Consolidated Food Management to provide food services for Island County Jail and Juvenile Detention Center; Amount: \$37,259.00.

Follow up: Okay with Board to move forward to a Monday meeting.

Subject/Description: Program Agreement between DSHS & Island County

Attachment: yes

Action Requested: Approval of program agreement between DSHS and Island County to provide funding to expand evidence based treatment and training program of Functional Family Therapy (FFT) by Island County Juvenile Court; Amount: \$88,244.00.

Follow-up: Okay with Board to move forward to a Monday meeting.

**Prosecuting Attorney
Summary Minutes**

Work Session was held between the County Commissioners and Prosecutor on Wednesday, October 12, 2011, at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Present: Greg Banks, Sheriff Brown, De Dennis, Brooke Powell

Others Present: Elaine Marlow, Budget Director

Record Part 1 @51:26

Subject: Department update

Attachment: none

Information: Greg Banks provided the Board with an informal update with regard to the demands and possible overtime costs to the Prosecuting Attorney's office in light of the recent major crimes.

**Administrative Services
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, October 12, 2011 at 10:00 a. m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

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Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 1 @01:03:27

GSA

Subject/Description: Clarification on Risk Management contract review

Attachment: none

Discussion: Elaine Marlow sent out a draft checklist to Dave Jamieson and Betty Kemp for their review; once approved contract training will be provided.

Human Resources

Subject/Description: PAA's

Attachment: none

Action Requested:

Health

- Hydrogeologist pay grade NR 15

Superior/Juvenile Court

- Drug Court Coordinator – replacement position

Follow up: Okay with Board.

**Budget Director
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, October 12, 2011, at 10:20 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Angie Homola, Chair
Helen Price Johnson, Member
Kelly Emerson, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Budget Director

Others Present: Brooke Powell, Mary Engle, Kathy Berrens, Dan Jones, Rufus Rose, Jeff Lauderdale, Gerald Betts, Tom Cannon

Record Part 1 @01:11:05

Subject/Description: New payroll system

Attachment: none

Information: Elaine Marlow updated the Board on the new payroll system.

Subject/Description: Property tax levies ordinances

Attachments: yes

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Information: Dan Jones presented a simplified explanation of how regular property tax rates are calculated and applied.

Commissioner Emerson would like the ordinances to have separate sections for the 1% increase and the refunds.

Follow-up: Okay with Board to take action on October 24, 2011 to schedule property tax levies for public hearing on November 14, 2011 @1:30 p.m.

Subject/Description: Discuss legislative priorities in preparation for COG on 10/26

Attachments: yes

Discussion: Commissioner Emerson asked to include Mr. Gerald Betts of Camano in the conversation about a proposal to change the real property valuation appeal process. Commissioner Emerson was seeking Board approval to include as a legislative priority a change that would make the Board of Equalization's decision binding until the Assessor successfully makes their appeal to the Board of Equalization decision, using the same rules, processes and burden of proof as was required of the taxpayer.

Tom Cannon provided census data research on a state wide basis for all counties regarding juvenile populations. Another legislative priority for Commissioner Emerson is to see statutory reform that would allow counties to pursue regional facilities, by repealing or amending RCW 13.04.135, requiring counties containing more than 50,000 inhabitants to provide and maintain at public expense a juvenile detention facility.

Follow-up: The Board members will compile a list of their legislative priorities for the next work session on October 19, 2011.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board